

**JEFFERSON COUNTY RURAL WATER DISTRICT #13**  
**1951 Wellman Rd. Lawrence, KS 66044**  
**785-842-1502**  
**MONTHLY BOARD MEETING AGENDA**  
**May 15, 2025- 7:00p.m.**  
**LOCATION: District Water Office - 1951 Wellman Rd.**

**CALL MEETING TO ORDER:**

**GUESTS:** Jarrod Saathoff with Bartlett & West  
Ron Renz – Ongoing Issues  
Bob Lockwood – Hydrants  
John Clinger – “What’s “done” look like?”

**USDA LOAN PROJECTS:**

- ✓ Monthly Update
- ✓ Monthly Request to USDA - #28 (Hettinger Pay App #12)

**CONSENT AGENDA:**

- ✓ MINUTES FROM 3/20/2025 BOARD MEETING
- ✓ NEW CERTIFICATES – 4 TRANSFERS - 3

**TREASURER REPORT:**

- ✓ Financial Summary
- ✓ Unpaid Bills Report

**PLANT & DISTRIBUTION OPERATIONS MANAGER’S REPORT:**

- ✓ Monthly Activity Report
- ✓ Water Sales/Usage/Loss Report
- ✓ Possible Holiday Switch Good Friday/MLK

**OFFICE OPERATIONS MANAGER’S REPORT:**

**BUSINESS:**

- ✓ Review rate for City of McLouth and LV#10
- ✓ Review any proposed or planned major capital improvement projects
- ✓ Annual Audit – Bylaws Compliance
- ✓ Review any proposed changes on agreement for contract services (on call/maintenance services and emergency repairs)
- ✓ Start discussion of Hydrant Policy for the District
- ✓ Review Calendar for Next Month’s Agenda Items

**NEXT MONTHLY BOARD MEETING: JUNE 19, 2025**